

MEMORANDUM

Date: July 07, 2006
To: Cornerstone Agencies

From: Julie Hagele
DHS/MIS Cornerstone Unit Supervisor

Subject: Cornerstone Software Upgrade Version 9.40

Cornerstone is being upgraded to Version 9.40. BOD messages will be sent with release schedule information. Watch for these messages to find out when your site will receive the version upgrade.

IT IS IMPERATIVE THAT ALL LAPTOPS BE UPLOADED THE NIGHT BEFORE YOU RECEIVE VERSION 9.40!

Unless every laptop at your site is in the upload status, your site will not receive this update. Not only will your site not receive this update, but Cornerstone will be disabled COMPLETELY. There will be NO EXCEPTIONS to this policy.

There will be NO access to Cornerstone until all the unresolved laptops are at the site and ready for upload. At that time, you can contact the Cornerstone Call Center to begin the process of getting your site updated and running again. Please be aware that this process will take a minimum of 3 hours from the time you are contacted. This is only an estimate and it may take longer for your site.

We suggest you run the **HSPR0405 - LAPTOPS CURRENTLY DOWNLOADED REPORT** to check current laptop statuses. If you are unsure of your laptop statuses or need some resolved, please call the Cornerstone Call Center for assistance.

Note: The first user to select "Cornerstone" from the network menu after receiving the upgrade to version 9.40 will kick off the upgrade process. **It will take approximately fifteen (15) to thirty (30) minutes or longer to process the upgrade.**

While the system is processing the version upgrade, you will see a blue screen containing a white window with a message that states "DHS UPDATE PROCESS IS RUNNING ON THIS MACHINE – WORKSTATION TEMPORARILY UNAVAILABLE – PLEASE WAIT – THANK YOU." Please DO NOT turn off your PC if your screen shows this message. No other users should attempt to log on to any other workstation until the processing is complete. Once the message is no longer on the screen, all users may begin logging into Cornerstone.

The descriptions of the changes made in the version have been broken down into the following sections: General changes, Diabetes, EI, HBHC, HFI, Immunizations, WIC, and WISEWOMAN. If you have any problems or questions regarding the upgrade process, please contact the Cornerstone Call Center at our toll-free number: 1-877-447-4221 / 1-877-4IPHCA1.

Cornerstone Version 9.40 Changes

General changes

Address screen - Cell phone numbers can now be recorded.

CTRL + G Group Browse Window - Birth Date of all Group Members is now displayed.

Spell Check has been added to the following screens:

- **CM04** - Case Notes
- **CM07** - Alert Comments
- **CM10** - Participant Forms

AD19 Schedule Closed Dates - Schedule multiple closed dates and/or times.

PA03 Participant Enrollment – Will not allow for a duplicate SSN.

PA19 DCFS Ward Information - Three new fields have been added: (all fields will transfer)

1. IHS Date Available – Use Y or N to indicate if there is an initial health screening.
2. Reason for No Initial Health Screening Date – Required when an “N” is entered in IHS Date Available field.
3. Date Case Review for ACR - A four-digit field available for use to record case review information.

RP05 Reports Selection (Scheduling) – White text will no longer be invisible in the text box.

SC02 Schedule Appointment – The screen will automatically refresh when deleting appointments.

SC03 Class Schedule – Corrected sporadic problem encountered when using the **F1 (HELP)** key on the “Date” field to access the calendar and then selecting a different date on the calendar.

SC05 Clinic Appointments - The date field now functions consistently with other screens.

HSPR0407 Beginning of Day Message – Printed reports contain graphics and other text formatting. Printing of this report from the menu will display “No Messages” and the report will be sent to the printer.

HSPR0505 Clinic Schedule –

- Displays full description of the service.
- Option to print for a specific schedule ID.
- If a schedule ID is entered, print either one specific resource or all resources.

HSPR0506 Staff Schedule –

- Option to print for a specific schedule ID.
- If a schedule ID is entered, print either one specific resource or all resources.

****Please note:** This report will only print appointments for the employee ID entered on the Reports Selection screen (RP01), even if a specific resource has been selected.

Diabetes Program (IDCP)

PA36 **Diabetes Medication** - Functionality for looking up a record by using the Medication Code has been updated.

EI Program (EI)

AS03 **EI Levels of Development** – New screen created for recording levels of development. Users will no longer be able to add an EILD for the child on the **Participant Forms screen (CM10)** and the **Assessment screen (AS01)**. On the **Participant Forms screen (CM10)**, users will only be able to review existing EILD records and edit them.

PA35 **EI Program** - Updated with new fields to record School District and County based on the geocoding of the residential address. These fields will be auto-filled by the system on a monthly basis. Users will not be able to add or edit this information. A memo from the Early Intervention (EI) Program will include more details.

HSPR0777 **EI Service Plan** - Updated to include the new AS03 information for the current IFSP and the 45 days of intake prior to the IFSP Begin Date. Any existing EILD information from the **Participant Forms screen (CM10)** and the **Assessment screen (AS01)** for the current IFSP also will be included.

Healthy Births for Healthy Communities Program (HBHC)

PA15 **Program Information** - A new program code has been added for the **Healthy Births for Healthy Communities Program**. Sites that will be using this will receive further information from Program staff regarding the use of this new program.

Healthy Families Illinois (HFI)

PA15 **Program Information** - A new category code has been added: **OVFL – HFI Overflow**. Sites that will be using this new code will receive further details from Program staff.
NOTE: All participants that were active in the CNTL category were terminated and this category is no longer available.

Immunization Program

AD05 **Biologics Inventory** –

- Pop-up box allows users to choose Nonexpired Lots or All Lots.
- Imm Codes now available:
 - 39 - Rotavirus (Rotateq)
 - 40 - Rabies
 - 41 - Typhoid (Oral)
 - 42 - Typhoid (Injectable)
 - 43 - Yellow Fever

PA14 **Future Immunizations** – Tdap will now forecast the same as DTaP.

WIC Program

- WSSM** **WIC Self-Study Module service code** – Is recognized as an education contact.
- FI02** **Inquire on Issued FIs** - Group Browse (CTRL + G) functionality is now available.
- PA09** **Infant/Child Health Visit** – Four new fields have been added:
1. Adjusted Age - Will calculate for participants 37 weeks gestation or less, based on the Birth Date and the Weeks Gestation.
 2. Chronological Age – Will display the child's age by years and months.
 3. EDC Date - Will auto-fill from the **Postpartum screen (PA10)** as long as the infant/child's ID is entered on the **Postpartum screen (PA10)**. Can also be manually entered by the user.
 4. Weeks Gestation – Will calculate based on the Birth Date and the EDC Date. If the Weeks Gestation is 37 weeks or less, the Prematurity risk factor (H030) will be auto-generated on the **WIC Assessment screen (AS02)**.
- HSPR0116** **WIC Special Formula** - Modified to alleviate the problem which caused children receiving special formula to not print on the report.

WiseWoman Program (WW)

- PA30** **Breast and Cervical Cancer Data** - The **Next Screening Date** calculation has been revised.