

MEMORANDUM

Date: November 17, 2006
To: Cornerstone Agencies

From: Julie Hagele
DHS/MIS Cornerstone Unit Supervisor

Subject: Cornerstone Software Upgrade Version 10.00

Cornerstone is being upgraded to Version 10.00. BOD messages will be sent with release schedule information. Watch for these messages to find out when your site will receive the version upgrade.

IT IS IMPERATIVE THAT ALL LAPTOPS BE UPLOADED THE NIGHT BEFORE YOU RECEIVE VERSION 10.00!

Unless every laptop at your site is in the upload status, your site will not receive this update. Not only will your site not receive this update, but Cornerstone will be disabled COMPLETELY. There will be NO EXCEPTIONS to this policy.

There will be NO access to Cornerstone until all the unresolved laptops are at the site and ready for upload. At that time, you can contact the Cornerstone Call Center to begin the process of getting your site updated and running again. Please be aware that this process will take a minimum of 3 hours from the time you are contacted. This is only an estimate and it may take longer for your site.

We suggest you run the **HSPR0405 - LAPTOPS CURRENTLY DOWNLOADED REPORT** to check current laptop statuses. If you are unsure of your laptop statuses or need some resolved, please call the Cornerstone Call Center for assistance.

*Note: The first user to select "Cornerstone" from the network menu after receiving the upgrade to version 10.00 will kick off the upgrade process. **It will take approximately fifteen (15) minutes to two (2) hours or longer** to process the upgrade.*

While the system is processing the version upgrade, you will briefly see the "DHS PROCESS IS RUNNING ON THIS MACHINE – WORKSTATION TEMPORARILY UNAVAILABLE – PLEASE WAIT – THANK YOU." message on the screen when the process is kicked off. There will be a series of other screens that follow this that will look very different from what you're used to seeing on a version update. Please DO NOT turn off your PC while until the process completes. No other users should attempt to log on to any other workstation until the processing is complete. Once the messages are no longer on the screen, all users may begin logging into Cornerstone.

The descriptions of the changes made in the version have been broken down into the following sections: General changes and All Kids changes. If you have any problems or questions regarding the upgrade process, please contact the Cornerstone Call Center at our toll-free number: 1-877-447-4221 / 1-877-4IPHA1.

GENERAL CHANGES

In order to keep up with the ever-changing software world, this latest version of Cornerstone includes an upgrade to the newest version of Visual FoxPro. This has been a large endeavor for the development team behind the scenes, and a lot of work has gone into making this version update as seamless as possible at your site. The Visual FoxPro upgrade contributes to a large part of the amount of time that your Cornerstone Version update will take to process. We thank you for your patience throughout this transition.

The font has been changed throughout Cornerstone from MS Sans Serif 8 pt to Tahoma 9 pt.

With the FINAL release of Version 10.00 (not available in the pilot phase), the way that you will access the **Cornerstone User Manual** will be changed. Instead of accessing a separate menu item from the Start menu, it will now be accessible from the main menu within Cornerstone. A new "**Help**" item on the menu bar at the top of the screen will take you into the User Manual. The content and arrangement of the User Manual information will stay the same.

The PKZIP/PKUNZIP process used on the **End of Day** and **Beginning of Day** processes, as well as on the **AD09 – Portable PC Upload/Download** screen, has been replaced with Xceed. This does not change any functionality for any of these processes, but the screen will look different than it used to as these processes run.

The **End of Day** process has been updated to display a message while it is in the process of saving the WIC master records.

- PA15 Program Information** - The termination reasons have been updated.
Two codes were added for use by case management related programs:
 40 – NO RESPONSE/UNABLE TO CONTACT
 53 – LOSS TO FOLLOW UP
One code was removed from use by case management related programs:
 22 – LOSE
- SV01 Service Entry** - A new service code, **932 – BREASTFEEDING EDUC./COUNSELING**, has been added in order to facilitate documentation of breastfeeding education and counseling by FCM/TPS staff. This code is for pregnant, postpartum, and breastfeeding women and their infants.
- CM04 Case Notes** - This screen has been updated to have warnings on both F4-Save and F12-Cancel that say "Are you sure you want to Save?" and "Are you sure you want to Cancel?" respectively.
- PA05 Medicaid/Insurance** – This screen has been updated to display the System Generated flag on the screen.
- HSPR0728 Births to Participant by Birth Weight** – This report has been fixed to correct the problem of the last digit of the infant's Date of Birth getting cut off.
- HSPR0745 Case Management Caseload Summary** – This report has been corrected to display the EDC dates correctly.

HSPR0407 Beginning of Day Messages - This report "To Screen" option has temporarily been disabled, since it is currently unable to display the new *.rtf files. This option will be re-enabled when the display has been fixed.

HSPR0304 Immunization Summary for Monthly Accountability - This report has been updated to count a shot that is given ON a child's 1st birthday will count to the "1" age group rather than the "<1" age group.

HSPR0306 Biologic Inventory – This report has been corrected to stop showing inventory added after the date range entered on the report.

ALL KIDS CHANGES

CODETBL Codes have been added/updated as follows:

- Coverage Type Code 'M' has been changed from "MEDICAID" to "ALL KIDS < 200% FPL."
- Coverage Type Code 'A' has been added for "ALL KIDS EXPANSION."
- MANG-P codes and descriptions have been added.
- Income proof code '01' has been changed from "MEDICAID" to "ALL KIDS < 200% FPL."

PCCM A new table, called **PCCM**, has been added in order to store all Primary Care Case Managers' information (number, name, etc.) for use on both the **PA02 – Participant Profile** and the **PA05 – Medicaid/Insurance** screens. This list will be maintained by the Central Office using updates received from the Department of Healthcare and Family Services.

MASTNDX4 A new Master Index has been created to hold all clients' All Kids information.

- This master index will store the same basic information as what is shown on your **PA05 – Medicaid/Insurance** screen.
- Each clinic's **MASTNDX4** will be updated on a daily basis, with good EOD/BOD processes, just as the other 3 master indexes are. Please Note: This means that each clinic will be updated daily with the most up-to-date information that is available at the Central Office. This will only be the most recent information available WITHIN CORNERSTONE. This is not a daily update from Healthcare and Family Services. We will still only receive updates from them through **Medmatch** once a month.
- The **Beginning of Day** process has been updated to send any new **MASTNDX4** updates that affect your clients automatically to your local table, and will display on your **PA05 – Medicaid/Insurance** screen.
- This automatic daily update will not overwrite system generated records with non-system generated records. This "user-entered" information will be stored in the **MASTNDX4**, but will not automatically update your local **PA05 – Medicaid/Insurance** screen.

- This **MASTNDX4** information has been added to the F1 pop-up box from a participant lookup.
 - The **PA01 – Participant Lookup** screen uses the Master Indexes for its pop-up window, and will now include **MASTNDX4** information.
 - The “copy to local files” function has been updated to include **MASTNDX4** information and will create a **PA05 – Medicaid/Insurance** record for the client when he/she is copied into the clinic’s local files.
 - Other screens within Cornerstone use local tables for its pop-up window, and will now include information from the **PA05 – Medicaid/Insurance** screen.
- The **PA15 – Program Information** screen has been updated so that when a new program record is added for a client, and he/she has no existing record on the **PA05 – Medicaid/Insurance** screen, Cornerstone will search for one in the **MASTNDX4** table, and copy it to your local files, creating a **PA05 – Medicaid/Insurance** record for the participant.

PA02 Participant Profile - This screen has been updated to display ‘**A**’ – “**All Kids Expansion**” records as well as ‘**M**’ – “**ALL KIDS < 200% FPL**” records. Also, the participant’s MANG-P code and description, as well as the Primary Care Case Manager number and name will be displayed.

PA05 Medicaid/Insurance – This screen has been updated to store ‘**A**’ – “**All Kids Expansion**” records, as well as ‘**M**’ – “**ALL KIDS < 200% FPL**” records. Also, the client’s MANG-P code and description, as well as the Primary Care Case Manager number and name will be displayed. The screen has been updated to allow only one open ‘**M**’ or ‘**A**’ record at a time.

PA05 Medicaid/Insurance - The functionality of the screen has changed:

- When adding a new record:
 - If a MANG-P code is filled in (F1-Help is available to get a list of the codes), Cornerstone will auto-fill the correct matching Coverage Type code (‘**M**’ or ‘**A**’). Therefore, the MANG-P code will be required in order to enter an ‘**M**’ or ‘**A**’ record.
 - If no MANG-P code is entered, the Coverage Type code field will then become editable, but only ‘**MC**’ – “**Medicare**” or ‘**O**’ – “**Other**” will be allowed as valid coverage types.
- The PCCM number field will only be available on ‘**M**’ or ‘**A**’ records. This is not a required field, but the number entered must match one of the PCCM numbers in the PCCM table. At this point, there is no functionality for a lookup by name, but this enhancement will be added in a later version.

Medmatch The Medmatch process continues to run once a month. All participants eligible for All Kids Expansion, as well as those that are eligible and are under 200% of the FPL, will be processed when Medmatch runs. This will provide you with more information on MASTNDX4 regarding the medical coverage of participants. Those who are eligible and under 200% of the FPL will continue to be evaluated for CM services, as they always have during the Medmatch process.