

MEMORANDUM

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Date: June 18, 2003
To: Cornerstone Agencies
From: Thomas W. Simonds,
Chief Operating Officer
Illinois Primary Health Care Association
Subject: Cornerstone Software Upgrade Version 8.50

Cornerstone is being upgraded to version 8.5. The new version will be released in three phases according to the following schedule:

Clinic ID	Release Date
001001 – 031112	June 30, 2003
Child & Family Connections	June 30, 2003
031113 – 099004	July 7, 2003
101001 – 203001	July 14, 2003

PLEASE NOTE: The download process for this version will be different. Please read the details in the attached version letter carefully.

The descriptions of the changes made in the version have been broken down into the following sections: General Changes, BCCP, Early Intervention, Immunization and WIC. If you have any problems or questions regarding the upgrade process, please contact the Cornerstone Call Center at toll-free 1-877-447-4221 / (877)-4IPHCA1.

Cornerstone Version 8.5

The following changes have been made to Cornerstone as of the date of this version letter. However, based on the results of the pilot, Cornerstone Version 8.5 may actually contain slight modifications not outlined below. Please watch your Beginning of Day (BOD) messages for the most updated information. If you have any questions, contact the Cornerstone Call Center at toll-free 1-877-447-4221.

Change in Download Process

PLEASE NOTE: The download process for this version will be different.

Due to the changes associated with version 8.50, the download will occur during the wait-state after the End of Day processing on the last Friday prior to your 8.5 live date (see schedule below). The download process may take several hours, during which time you will not be able to access Cornerstone. The next time you access Cornerstone, you will see "copying new executable".

Please, do not turn off your workstation if your screen displays "DHS process is running on this machine."

This upgrade will require that ALL of your agency's laptops be brought into the agency and uploaded PRIOR to the close of business on the Friday prior to your 8.5 live date (see schedule below). Do NOT download to the laptops until AFTER you have received the new version. If this procedure is not followed, you will have difficulty the next time you upload the laptop.

SCHEDULE o Version 8.5 Live Dates

Agency / Clinic ID	Release Date	Friday Prior to Live Date
001001 - 031112	June 30, 2003	June 27, 2003
Child & Family Connections	June 30, 2003	June 27, 2003
031113 - 099004	July 7, 2003	July 4, 2003 (HOLIDAY)
101001 - 203001	July 14, 2003	July 11, 2003

General Changes

- Two new programs have been added to Cornerstone: Teen Parent Services (TPS) and WISEWOMAN (WW):
 - **Teen Parent Services** Teen Parent Services (TPS) helps young parents, under age 21 who receive Temporary Assistance for Needy Families (TANF), KidCare Insurance, WIC, FCM or food stamps, enroll and progress in school and obtain a high school diploma or its equivalent and to delay subsequent pregnancy. Completing their secondary education enables young parents to become more self-sufficient and economically independent. Participation is mandatory for teens receiving TANF and voluntary for teens who are KidCare-insured.

To assist young parents as they move toward their goal of self-sufficiency, TPS provides a comprehensive array of educational, career, social service and preventive health related activities. These services include: intensive case management; comprehensive assessment of the families strengths, barriers, educational and career goals; development of a plan of activities which will assist the teen as they work towards the goals identified during the assessment process; assistance with the resolution of barriers which might prevent the teen from achieving their goals, including referrals for domestic violence, substance abuse and mental health services; payment of supportive services, including transportation, mandatory school fees and books and equipment required to participate in agreed upon activities; life-skill workshops on topics including abstinence as a life choice, family planning, parenting skills development, child support enforcement, nutrition and career exploration. Multiple services including adult basic education classroom instruction,

domestic violence counseling, substance abuse counseling, TANF and food stamp case management, computer-assisted learning, reading and literature clubs and childcare are provided on-site, dependent upon the location of the TPS provider.

When serving a family in Teen Parent Services (TPS), most information is tracked under the pregnant teen or teen parent who has been designated as the Group Head. Information specific to the infant or child, such as immunizations and well child visits, is tracked under the child participant.

For a pregnant teen or teen parent to be eligible for the Teen Parent Services program, the participant must:

- Receive State medical assistance (as indicated by the participant 's Medicaid number) or participant in the TANF program, OR receive Medicaid, food stamps, Family Case Management services, or WIC services
- Be no more than 20 years old
- Be a parent or pregnant
- Have an education level less than a high school graduate or GED

The infant or child of any teen parent meeting the above criteria is eligible to be enrolled in TPS.

In addition to the primary goal of completion of High School, or its equivalent, the Teen Parent Services Program works with community partners to ensure that the young parent meets the following goals:

- Decrease subsequent pregnancies
- Increase the use of family planning and preventative health care, including well-baby checkups and immunizations
- Ensure that children have access to age-appropriate developmental screening by their twelfth and twenty-fourth months
- Increase the young parents' access to parenting skill improvement by ensuring that young parents have curriculum based parental skill training

TPS sites will receive further information from TPS Program staff.

- **WISEWOMAN** is a new demonstration project. The Illinois WISEWOMAN - Women with Heart (Mujeres con Corazón) Cardiovascular Study is a cardiovascular disease (CVD) risk factor screening, intervention and evaluation study for low-income women aged 40-64, who participate in the Illinois Breast and Cervical Cancer Program (IBCCP) at existing local program sites. The Illinois WISEWOMAN-Women with Heart Program is a collaborative effort between the Centers for Disease Control and Prevention (CDC), the Illinois Department of Public Health-Office of Women's Health (IDPH-OWH), the University of Illinois at Chicago (UIC), and The Cooper Institute of Dallas, Texas (CI).

The primary aim of the Illinois WISEWOMAN Program is to improve the cardiovascular health of women aged 40 to 64 in the Illinois Breast and Cervical Cancer Program population using a nutrition and physical activity intervention. The cardiovascular risk profile of women in the intervention group will be compared to the cardiovascular risk profile of women in the control group, after adjusting for demographic variables and other covariates. All Illinois WISEWOMAN Program participants will receive a baseline screening consisting of total lipid profile, blood glucose, blood pressure, dietary intake, physical activity level, height, weight, waist circumference, and resting pulse. These parameters will be measured again at six months, twelve months and 2 years. Both groups will also receive educational pamphlets about cardiovascular disease, nutrition and physical activity. In addition to the educational pamphlets, women in the intervention group will participate in a twelve-week program with weekly sessions on nutrition and physical activity.

This program will be implemented among women who are currently participating in the Illinois Breast and Cervical Cancer Program at specific sites. The program will pilot in summer 2003 at

DuPage County Health Department. In fall 2003, Fulton and Stephenson County Health Departments, and the Little Egypt Breast and Cervical Cancer Program located in St. Mary's Good Samaritan Hospital will join the project. **Staff at these sites will receive further information from IDPH staff.**

- The **Assessment screen (AS01)** has been enhanced and will look somewhat different. Questions are now single-spaced rather than double-spaced. Comments can now be entered via a pop-up window, which accommodates comments of unlimited length.

Questions for several assessments have been reordered to make them more appropriate.

- The **Archive process** has been modified. Some users experienced problems when trying to print from the Archive process. This printing problem has been corrected.
- The **Adult Health Visit screen (PA08)** has been modified so that the system will no longer display warning messages erroneously or close the window prematurely.
- The **Duplicate Resolution screen (PA22)** was modified to allow a merge if the participant to be deleted is not in the same program at another agency, regardless of whether the delete participant is in the Participant Standard Processing Block (PSPB) or in the Browse window. This screen was also corrected to eliminate Bad News errors.
- A new **TPS Verified Participant Activities screen (PA55)** was added for use by the Teen Parent Services program.
- The **Assessment History report (HSPR0207)** was modified to accommodate the enhanced structure and functionality now available in the Assessment screen (AS01). Page breaks and headers were also added to the report for aesthetic purposes.
- The **Caseload Composition Report (HSPR0734)** was modified to correctly select all applicable participants, and only applicable participants, when generating the report.

Breast & Cervical Cancer

- The addition of the WISEWOMAN program will affect BCCP, as WISEWOMAN will be utilizing a number of BCCP's screens and reports. Specifically:
 - The following **BCCP reports** will now be shared with the WISEWOMAN program:
 - BCCP – Summary of Services Rendered Report (HSPR0781)
 - BCCP – Detailed Procedure and Reimbursement Report (HSPR0783)
 - BCCP – Open Screen Cycle Follow-up Report (HSPR0785)
 - BCCP – Rescreening Reminder Report (HSPR0786)
 - BCCP – Detailed Procedures – Results with No Bills (HSPR0787)

As a result, the "Program" field of the Reports Selection screen (RP01) is now available when running these reports. Entering "BCCP" will run the report for BCCP participants only. Entering "WW" will run the report for WISEWOMAN participants only. Leaving the field blank will run the report for both BCCP and WISEWOMAN participants (on separate pages).

- The **Adult Health Visit screen (PA08)** has been modified for the WISEWOMAN program. When entering a WW service type, the screen will skip fields regarding smoking and drinking behaviors.

Early Intervention

- **Family Fee changes:** Version 8.5 contains changes to the **Family Fee screen (PA25)** and the **Family Fee Report (HSPR0778)**. These changes have been made in coordination with EI program policy changes related to family fees.

All fees assessed on or after June 30, 2003 are subject to the new fee policy, which changes the point at which fees begin to accrue. The fee begin date was previously equal to the IFSP begin date. This means that monthly level fee amounts began to accrue as soon as the IFSP was implemented. Effective June 30, 2003, monthly level fee amounts will begin to accrue when a family's earliest authorization for services subject to fees begins. Cornerstone will pull this begin date from the EI Service Authorization screen (SV07) and use it to populate the family fee effective period begin date on the Family Fee screen (PA25). The family fee effective period end date is still equal to the IFSP end date.

The **Family Fee Report (HSPR0778)** has been modified to reflect the changes in the Family Fee effective period, and its format has been changed to more effectively inform families of their fee information.

Training specific to these changes began at individual CFCs in early June. Each CFC received additional information regarding Cornerstone and EI Bureau policy changes at these individual trainings.

- The **Family Fee screen (PA25)** was also modified to eliminate errors when the name entered into the "Financially Responsible (L, F)" field is too long.

Immunization

The following **new immunization type codes** have been added to Cornerstone:

- 29 - Influenza
- 30 - Twinrix (HepA/HepB)
- 31 - Meningococcal
- 32 - Pediarix

WIC

- The following changes have been made to the **WIC Assessment screen (AS02)**:
 - The screen has been modified to correct errors. Previously, users encountered problems completing a WKIP and/or WKPP certification if the F12-Cancel key was used prior to saving the screen.
 - The screen was modified to correctly generate the D010 and E010 risk factors for the categories of "B", "P", and "N".
- Several **WIC assessments** were renumbered, and the questions were rearranged.
- The **Produce Food Instrument screen (FI01)** has been modified to print food instruments even if the next base date is equal to the current date.