



## MEMORANDUM

Date: March 6, 2009  
To: Cornerstone Agencies  
From: Julie Hagele  
DHS/MIS Cornerstone Unit Supervisor  
Subject: Cornerstone Software Upgrade Version 11.40

Cornerstone is being upgraded to Version 11.40. BOD messages will be sent with release schedule information. Watch for these messages to find out when your site will receive the version upgrade.

### **IT IS IMPERATIVE THAT ALL LAPTOPS BE UPLOADED THE NIGHT BEFORE YOU RECEIVE VERSION 11.40!**

Unless every laptop at your site is in the upload status, your site will not receive this update. Not only will your site not receive this update, but Cornerstone will be disabled COMPLETELY. There will be NO EXCEPTIONS to this policy.

There will be NO access to Cornerstone until all the unresolved laptops are at the site and ready for upload. At that time, you can contact the Cornerstone Call Center to begin the process of getting your site updated and running again. Please be aware that this process will take a minimum of 3 hours from the time you are contacted. This is only an estimate and it may take longer for your site.

We suggest you run the **HSPR0405 - LAPTOPS CURRENTLY DOWNLOADED REPORT** to check current laptop statuses. If you are unsure of your laptop statuses or need some resolved, please call the Cornerstone Call Center for assistance.

*Note: The first user to select "Cornerstone" from the network menu after receiving the upgrade to version 11.40 will kick off the upgrade process. **It will take approximately fifteen (15) minutes to thirty (30) minutes to process the upgrade.***

While the system is processing the version upgrade, you will see a message that states **"STOP!! – PLEASE READ DO NOT turn off this WORKSTATION during this update process!! – A Cornerstone process is currently running on this workstation."** Please DO NOT turn off your PC if your screen shows this message. No other users should attempt to log on to any other workstation until the processing is complete. Once the message is no longer on the screen, all users may begin logging into Cornerstone.

The descriptions of the changes made in the version have been broken down into the following sections: All Program changes, Breast and Cervical Cancer (BCCP), Family Case Management (CM), Illinois WiseWoman (IWP),

Women, Infant and Children (WIC) Program changes. If you have any problems or questions regarding the upgrade process, please contact the Cornerstone Call Center at our toll-free number: **1-877-447-4221 / 1-877-4IPHCA1**.

### All Programs

#### **F2 Shared Data**

- Confirmation message "Are you sure?" appears once the F2 key/button is pressed.
- Users now have the option to click 'No' and cancel the search.

#### **AS01 – Assessment**

- Corrected sporadic issue with some assessment questions duplicating.

### Breast & Cervical Cancer Program (BCCP)

Please refer to the BOD Message received from Tahney Hesterberg, IBCCP Data Manager.

#### **HSPR0785 – BCCP Open Screening Cycle Follow-up Report**

- Criteria has been changed to include the new status and diagnosis codes.
- When no open screening cycles are found, the message has been changed from "NO OPEN SCREENING CYCLES" to either "NO OPEN SCREENING CYCLES FOR" (Employee # and Name) or "NO OPEN SCREENING CYCLES FOR AGENCY".
- A footer legend has been added to explain the three types of status codes.
  - Diagnostic Work-Up
  - Status of Final Diagnosis/Imaging
  - Status of Treatment

#### **HSPR897A – BCCP Summary Statistics Report – Abnormal Findings Detail**

- This report has been updated to include the new result codes.

#### **HSPR897B – BCCP Summary Statistics Detail Report – Listing of Abnormals**

- This report has been updated to include the new procedure results and diagnostic codes.

### Breast & Cervical Cancer Program (BCCP) & WiseWoman (WW) Reports

#### **HSPR0783 – BCCP/WW Detailed Procedure & Reimbursement Report**

- This report now displays the correct procedure descriptions and no longer displays duplicate procedure codes.

#### **HSPR0787 – BCCP/WW Detailed Procedure – Results with No Bills Report**

- This report has been updated to include all WiseWoman service types.
- This report has been updated to no longer display duplicate records. When running this report and you see what could potentially be a duplicate record, you must check the SV01 (Service Entry) screen to verify that the service types are different.

### Family Case Management (CM)

Two new programs have been added for the Family Case Management Program for use by local health

departments. These programs will replace the use of the APORS flag on the Birth Screen. IDR stands for Infant Discharge Record.

**APOR (APORS WITH IDR) with a category of APOR**  
**HRIF (HIGH RISK INFANT FOLLOWUP NO IDR) with a category of HRIF.**

- Cook County (CCDPH) will only be using the APOR program and will no longer be using the CM program.
- At sites other than CCDPH, a participant must be active in CM to be entered into APOR or HRIF.
- Participants may not be active in APOR or HRIF at more than one health department at a time.
- Participants may be enrolled in either APOR (they have an IDR) or in HRIF (they do not have an IDR). The only way a participant can be changed from one program to the other is when the previous program record was termed with a term reason of 12 – ERROR or 65 – INAPPROPRIATE REFERRALS.
- APOR/HRIF will automatically become active for non CCDPH sites.
- APOR will become eligible for Cook County sites and will need to be activated on the SV02 using the same codes as currently used to activate CM.
- If the CM program record is terminated, any active APOR or HRIF records at the site, will also terminate.
- APOR and HRIF will have the following term reasons
  - 10 DECEASED
  - 12 ERROR
  - 20 NORMAL CASE CLOSE
  - 23 REFUSED FURTHER SERVICES
  - 40 NO RESPONSE/UNABLE TO CONTACT
  - 63 MOVED-WITHIN STATE
  - 64 MOVED-OUT OF STATE
  - 65 INAPPROPRIATE REFERRALS
- APOR and HRIF participants will auto term once they reach 25 months of age.
- When a local health department requests a CM transfer, PA15 will automatically add a transfer record on the APOR or HRIF record and both will transfer.
- When a site that is not a local health department requests a CM transfer, only the CM record will transfer. The site the transfer is requested from will receive a message on their HSPR0404 report with NOTR - TERM HRIF/APOR NOT TRANSFERRED. This is to indicate the APOR or HRIF record is no longer being followed by any clinic.
- CCDPH sites will assign case managers to APOR. All other sites will still use the Case Management program to assign the Case Manager.

**Genetics Program (GEN)**

**HSPR0760 – Expanded Genetic Screening Tool Tracking Form report**

- The diagnosis in the Diagnosis/Reason for Referral section is now pulled from the Primary Diagnosis field on the Disposition by Genetic Coordinator tab of the PA39 screen.

### **HSPR0761 – Summary Client Data Form –Genetics Follow-Up report**

- The report has been recalculated to pull the Appointment Kept when the Appointment Date falls in the report date range.
- The report now looks for participants that have a 907 (APORS FOLLOW UP) service type on the SV01 in the given date range, even if the place of service is not a 6.
- DBS DISORDERS section - Added: Unsat Newborn (NB) Screen and Unsat NB Hearing Screen, Removed: Other
- CHRONIC DISEASES section - Added: Breast Cancer and Colon Cancer, Removed: Other

### **HSPR0762 – Family Health History report**

- A new report has been created for Genetics Coordinators to keep track of FHH assessments completed for a selected reporting period.

## **Healthy Births Healthy Community Program (HBHC)**

### **SV02 – Activity Entry**

- Has been modified to allow participant-specific activities to be entered using the following codes:
  - 801 - HBHC General Case Management
  - 802 - HBHC Referral/Advocacy/Followup
  - 803 - HBHC Case Finding

### **SV04 – Staff Time Entry**

- Has been modified to not allow time to be entered for the following participant-specific activity codes:
  - 801 - HBHC General Case Management
  - 802 - HBHC Referral/Advocacy/Followup
  - 803 - HBHC Case Finding

### **HSPR0723 – Case Manager Activity Report**

- Has been modified to display the participant's name beside the 801, 802, and 803 HBHC Activity Codes.

## **Healthy Families Illinois Program (HFI)**

### **PA15 – Program Information**

- Corrected issue with the SUSP category.

## **Immunization Program (IMM)**

### **PA12 – Immunization & PA23 – Multiple Immunization Entry**

- Forecasting has been added for 47-Pentacel and 48-Kinrix.

## **Targeted Intensive Prenatal CM (TIP)**

### **PA15 – Program Information**

- Corrected issue with certification date.

## Women, Infant and Children Program (WIC)

### **AS02 – Risk Factors**

- Sporadic issue with N060 risk factor has been corrected.
  
- When a WB2N (WIC BF to Postpartum) service type is entered on SV01 and the participant was certified with a risk factor of Q100, Q200, or Q400 (i.e. no risk factors of her own), a S070 risk factor will automatically be generated and the participant will not need to be terminated and reassessed.

### **PA08 - Adult Health Visit**

- A new field, **Multiple Gestation**, has been added to the screen. This field will be blank until users are made aware a woman is pregnant with more than one fetus. Users will then be able to fill in a numerical response of 2 or greater.

### **HSPR0114 – Participant Master Record for WIC report**

- The default parameter value is now 1, instead of A for All.

## Illinois WiseWoman Program (WW)

### **AS04 – WiseWoman Information**

- Miscellaneous updates have been made to this screen.
  - Only one WiseWoman Initial Screen (WWIS) is allowed.
  - Integrated Office Visit (IOV) is now an editable field.
  - WWIS and WWRS must have either an IOV date or a lab visit date.
  - Cannot add a WWRS record until a WWIS record has been added with an IOV date. The WWRS IOV or lab visit date MUST BE at least 10 months after the WWIS's IOV or lab visit date.
  - A Follow-up Phase record cannot be added if there is no IOV date for the WWIS or WWRS record(s).
  
- Health History tab
  - If question 11, "Do you now smoke cigarettes?" response is "Not at all", then question 11 on the Healthy Lifestyle Assessment tab, "How do you feel about quitting smoking?" and on the Intervention Tab question, "Was the participant linked to a proactive tobacco quit line during the lifestyle intervention?", will be disabled.
  
- Intervention Info tab
  - If Level III is selected, the following questions will be disabled:
    - Did participant receive nutrition counseling during the lifestyle intervention session?
    - Was the participant linked to community based nutrition resources during the lifestyle intervention session?
    - Did the participant receive physical activity counseling during the lifestyle intervention session?
    - Was the participant Linked to Community-Based Physical activity resources during the lifestyle intervention session?
  
  - Contact type only applies to Level II.

### **SV01 – Service Entry**

- On a participant's screening, only the lab visit date (no IOV date) is entered. Only the following CPT codes can be entered on the Procedure Specific screen:

- 80061 - Fasting Lipid Panel
- 82465 - Total Cholesterol
- 82497 - Glucose; quantitative
- 83036 - Hemoglobin (HbA1c)
- 36415 – Venipuncture

**HSPR0785 – BCCP Open Screening Cycle Follow-up report**

- All WiseWoman functionality has been removed from this report.

**HSPR0786 – BCCP/WW Rescreening Reminder report**

- This report has been updated to include WiseWoman.

Phone: (877) 447-4221

◆ Fax: (217) 541-7475

◆ Email: [cs.info@illinois.gov](mailto:cs.info@illinois.gov)