

September 8, 2008

## MEMORANDUM

Date: September 8, 2008  
To: Cornerstone Agencies

From: Julie Hagele  
DHS/MIS Cornerstone Unit Supervisor

Subject: Cornerstone Software Upgrade Version 11.30

Cornerstone is being upgraded to Version 11.30. BOD messages will be sent with release schedule information. Watch for these messages to find out when your site will receive the version upgrade.

### **IT IS IMPERATIVE THAT ALL LAPTOPS BE UPLOADED THE NIGHT BEFORE YOU RECEIVE VERSION 11.30!**

Unless every laptop at your site is in the upload status, your site will not receive this update. Not only will your site not receive this update, but Cornerstone will be disabled COMPLETELY. There will be NO EXCEPTIONS to this policy.

There will be NO access to Cornerstone until all the unresolved laptops are at the site and ready for upload. At that time, you can contact the Cornerstone Call Center to begin the process of getting your site updated and running again. Please be aware that this process will take a minimum of 3 hours from the time you are contacted. This is only an estimate and it may take longer for your site.

We suggest you run the **HSPR0405 - LAPTOPS CURRENTLY DOWNLOADED REPORT** to check current laptop statuses. If you are unsure of your laptop statuses or need some resolved, please call the Cornerstone Call Center for assistance.

*Note: The first user to select "Cornerstone" from the network menu after receiving the upgrade to version 11.20 will kick off the upgrade process. **It will take approximately fifteen (15) minutes to thirty (30) minutes to process the upgrade.***

While the system is processing the version upgrade, you will see a message that states **"STOP!! – PLEASE READ DO NOT turn off this WORKSTATION during this update process!! – A Cornerstone process is currently running on this workstation."** Please DO NOT turn off your PC if your screen shows this message. No other users should attempt to log on to any other workstation until the processing is complete. Once the message is no longer on the screen, all users may begin logging into Cornerstone.

The descriptions of the changes made in the version have been broken down into the following sections: All Program changes, Case Management (CM), Illinois WiseWoman (IWP), Women, Infant and Children (WIC) Program changes. If you have any problems or questions regarding the upgrade process, please contact the Cornerstone Call Center at our toll-free number: **1-877-447-4221 / 1-877-4IPHCA1.**

## All Programs

- **PA07 – Initial Prenatal Data** – The Tobacco and Alcohol Use questions have been rearranged.
  - The Cigarettes/Day question now appears before the Smoke question. If Cigarettes/Day is greater than zero (0), then Smoke will auto fill with a “Y”. If Cigarettes/Day is zero (0) then Smoke will auto fill with an “N”.
  - The Drink Days/Week and Drinks/Day questions now appear before the Drink question. If Drink Days/Week is greater than zero (0), then Drinks/Day will be required and Drink will auto fill with a “Y”. If Drink Days/Week is zero (0), then Drinks/Day will be zero (0) and Drink will auto fill with a “N”.
  - **PA08 – Adult Health Visit** – The Tobacco and Alcohol Use questions have been rearranged.
  - The Cigarettes/Day question now appears before the Smoke question. If Cigarettes/Day is greater than zero (0), then Smoke will auto fill with a “Y”. If Cigarettes/Day is zero (0), then Smoke will auto fill with an “N”.
  - The Drink Days/Week and Drinks Per Day questions now appear before the Drink question. If Drink Days/Week is greater than zero (0), then Drinks Per Day will be required and Drink will auto fill with a “Y”. If Drink Days/Week is zero (0), then Drinks Per Day will be zero (0) and Drink will auto fill with an “N”.
  - **PA09 – Infant/Child Health Visit** – A new field has been added to this screen. **ETS – Others Living In Household.** A yes (Y) response indicates there is someone living in the household who smokes.
  - **PA10 – Postpartum Data** – The Tobacco and Alcohol Use questions have been rearranged.
  - The Cigarettes/Day question now appears before the Smoke question. If Cigarettes/Day is greater than zero (0), then Smoke will auto fill with a “Y”. If Cigarettes/Day is zero (0), then Smoke will auto fill with an “N”.
  - The Drink Days/Week and Drinks/Day questions now appear before the Drink question. If Drink Days/Week is greater than zero (0), then Drinks/Day will be required and Drink will auto fill with a “Y”. If Drink Days/Week is zero (0), then Drinks/Day will be zero (0), and Drink will auto fill with an “N”.
- **Case Management (CM) Program**
  - **CM07 – Alert Comments screen** – The correct author name now prints for the Written By and Acknowledged By fields.
  - **Illinois WiseWoman (IWP) Program**
  - Please refer to the documentation received from the Illinois WiseWoman Program staff for a summary of changes for this program.

- **AS04 – Assessment screen** – A new assessment screen has been created. You need screen rights to the AS04 in order to view or update this screen. You can do so by going to the **AD16 - Employee Screen Security** and adding employees.

- **Women, Infant and Children (WIC) Program**

- Please refer to the documentation received from the WIC Program staff for a summary of changes for the **WIC Risk Factor Changes – Revision 9**.
- **HSPR0116 – WIC Special Formula Report** – This report was updated to add Participant ID and a place where Duration and Case Note can be hand written on the printed report. Provider Appt/Clinic Appt was removed from the report.
- **Food Package changes - Tuna Can Size Change**. The three main tuna manufacturers are currently in the process of changing the can size from 6 ounces to 5 ounces. The breastfeeding food packages have been modified to address this change. Contact your Regional Nutritionist Consultant if you have any questions regarding this issue.