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MEMORANDUM

Date: October 8, 2003

To: Cornerstone Agencies

From: Thomas W. Simonds

Subject: Cornerstone Software Upgrade Version 8.52

Cornerstone is being upgraded to version 8.52. The new version will be released in phases according to the following schedule:

Agency/Site ID	Release Date
Child and Family Connections and 20 Pilot Sites	October 13, 2003
001001 – 031112	November 3, 2003
031113 – 099004	November 10, 2003
101001 – 203001	November 17, 2003

Note: The first time you select "Cornerstone" from the network menu after receiving the updated version, it will take approximately fifteen (15) to thirty (30) minutes or longer to load the system due to the processing involved in updating your computer with the new version.

While the system is processing the version upgrade, you will see a blue screen containing a white window with a message that states "DHS UPDATE PROCESS IS RUNNING ON THIS MACHINE – WORKSTATION TEMPORARILY UNAVAILABLE – PLEASE WAIT – THANK YOU." Until the processing is complete and this message has been removed from the screen, no one should attempt to logon at any other workstation. Users may begin logging into Cornerstone after this process is complete.

The descriptions of the changes made in the version have been broken down into the following sections: General Changes, BCCP, Early Intervention, Immunizations and WIC. If you have any problems or questions regarding the upgrade process, please contact the Cornerstone Call Center at toll-free (877) 447-4221 / (877)-4IPHCA1.

Cornerstone Version 8.52 Changes

General Changes

- The **Assessment screen (AS01)** has been modified to reflect the following changes:
 - The questions have been modified to allow comments to be made for a question regardless if the question has been answered. Previously, comments could not be entered if the question had not been answered.
 - The questions have been modified to group together on the same screen. Previously, some questions split between two screens.
 - Users can now view comments without being in “F5-Add” or “F6-Edit” mode. Users will be able to view comments by placing the cursor in the comment field and typing a “C” or “X” in the field to view the comment.
 - The screen has been enhanced to allow the user to enter a participant on the assessment screen, and to inquire on an assessment in a more timely manner.

- The **Assessment History report (HSPR0207)** has been modified to display the entire comment entered in assessments. Previously, this report would only print the first 65 characters of the comment.

- The following **Cornerstone reports** have not been functionally modified; however, users will notice cosmetic differences in the appearance of the reports:
 - WIC Participation by Priority and Category (HSPR0107)
 - WIC Education Summary (HSPR0108)
 - Food Instrument Log (HSPR0113)
 - Participant Master Record – WIC (HSPR0114)
 - WIC – Special Formula (HSPR0116)
 - WIC Breastfeeding Initiation Report (HSPR0117)
 - WIC Breastfeeding Reason Ceased (HSPR0118)
 - WIC Breastfeeding Follow Up Report (HSPR0119)
 - Participant Event History (HSPR0203)
 - Participant Case Notes Report (HSPR0205)
 - Immunization Summary for Monthly Accountability (HSPR304)
 - Two Year Old Immunization Coverage Levels (HSPR0305)

The cosmetic changes include:

- A window will now be displayed when a report is selected to run; this window can be resized.
 - There are now scroll bars for moving up, down, right and left in the report screen.
 - An icon of a printer is displayed at the top of the window; users will click on this printer icon to print the report.
 - To return to Cornerstone, users will click on the icon of an exit door.
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- The **Group Browse function** within the Group Member pop-up box has been modified. Previously, an error message was occasionally generated when performing a group browse. The pop-up box was modified to help eliminate these errors. If you still receive any errors, please call the Cornerstone Call Center at toll-free (877) 447-4221 / (877)-41PHCA1.

Breast and Cervical Cancer Program (BCCP)

- The **BCCP-Summary Statistics report (HSPR0784)** has been modified. The BCCP program will provide clarification regarding these report changes.
- The **“RACE” assessment** [accessed from the Assessment screen (AS01)] has been modified. The category of “6 – Other” has been removed from the selections and the category codes have been re-numbered. The following are the Race categories:
 - 1 - White
 - 2 - Black or African American
 - 3 - Asian
 - 4 - Native Hawaiian or other Pacific Islanders
 - 5 - American Indian or Alaskan Native
 - 6 - Unknown

Early Intervention (EI)

- The majority of the modifications in version 8.52 reflect changes required under new **HIPAA Regulations**. The EI program will provide the specific changes under a separate addendum.
- Cornerstone has been modified to close the family fee period and the authorization IFSP period when a participant is **automatically terminated**.

Immunization

- The **Multiple Immunization Entry screen (PA23)** has been modified to allow users to add immunizations when the shot date equals the lot received date. Previously, if the dates were equal, users were not able to select the lot.
- **Forecasting** has been modified for the new shot Pediarix. The combination vaccine Pediarix (DTap/IPV/HEP B), Cornerstone Immunization Type 32, will count as a shot for the following Cornerstone Immunization Series:
 - 17 - IPV
 - 14 - HEP B – PEDIATRIC
 - 20 - DTAP – ACELLULAR

WIC

- The **WIC Education Summary report (HSPR0108)** has been modified to count only completed certifications of participants who were active in the program. Previously, if a participant was in “eligible” status, and then terminated without ever being active, the participant would incorrectly be counted.