



An Integrated Approach to the Delivery of Community Health Services

Opening A New Cornerstone Agency/Site

Instructions: This form is to be completed once the Agency has submitted the MAC Application Form. For assistance completing this form, please contact your CQA Hardware Services Coordinator. Completed forms should be faxed to your CQA Hardware Services Coordinator, who will then contact you to begin the MAC process.

CQA Hardware Services Coordinators

Region 1 and 2

Regions 3-5

Denise Macon

Kelli Blaise

PH - 312/692-3066

PH - 217/492-5634

FX - 312/692-3067

FX - 217/492-5635

NOTE: A "new" agency/site is one with no previous or existing Cornerstone equipment.

1. New agency/site's targeted first day of Cornerstone operation: _____

2. Anticipated date of "Day 1" Cornerstone implementation activities: _____

3. Contact person's name: _____ Number: _____ Ext. _____

4. New agency/site name: _____ Region # _____

5. New agency/site street address: _____
(number, street name, suite #)

(city, zip)

6. New agency/site mailing address: _____
(number, street name, suite #)

(city, zip)

7. New agency/site phone number: () _____ Fax number: () _____

8. Is this a standard or remote site? (Please circle)

If remote, Host site name: _____ Host site ID number: _____

Host contact Name: _____ Number: _____ Ext. _____



An Integrated Approach to the Delivery of Community Health Services

Opening A New Cornerstone Agency/Site

9. Indicate equipment needs for standard site:

of servers _____ (a server requires a rack, UPS, switch, router and modem. A dedicated electrical outlet and phone line is also required. If the site has 8 or less network devices, an integrated router/switch/modem combo can be used).

of workstations _____ # of monitors _____ (a monitor is needed for each workstation and server)

of laser printers _____ # of Okidata printers _____

of laptops _____

Other: _____

10. Indicate equipment needs for remote site:

of workstations _____ # of monitors _____ # of a modems _____ # of KVM switches _____

Other: _____

- Each viewer requires a host, unless viewer stations will be shared;
- All viewers require a monitor; every 4 hosts require a monitor and KVM switch;
- Each viewer and host requires a modem and dedicated phone line in dial-up scenarios;
- If connection will not be made via dial-up, please indicate other equipment needed.

Note: The MAC Application should indicate who is responsible for purchasing the needed equipment. If the agency is responsible, please refer to Authorized Vendor program. The agency is responsible for the installation of cabling, phone lines and electrical. See Cabling Specs, Telco Specs and Electrical Specs.

Agency Administrator Signature: _____

Date

Print Name: _____